SAGM Minutes

September 26, 2021

Venue- Geeta Bhavan, 107 La Ronge Road, Saskatoon, SK

2.15 pm to 3.45 pm

Attendance:

1. Laxmi Patel
2. Kiran Sharma
3. Biswa Patra
4. Barada Mohanty
5. Safal Suryavanshi
6. Sunil Khandade
7. Gautam Sharma
8. Anu Kashyap
9. Leela Sharma
10. Harsha Patel
11. Subash Biswal
12. Shakthi Mahendran
13. Cyril Xavier
14. Ambika Chaukla
15. Ritu Patel

Meeting Agenda

- Call to order
- Approval of Agenda
- Tabling of Minutes of last AGM- Feb 2021
- Treasurer's Report
- President's Report
- Approval of proposed By-Laws amendments
- Meeting adjournment

- **Meeting Call to order:**

  Meeting was called to order at 2.20pm by President Laxmi Patel

- **Approval of Agenda:**

  Subash Biswal moved the motion to approve agenda, Sunil Khandade seconded the motion and motion was carried unanimously.

- **Tabling of the last AGM's minutes:**
  Minutes were tabled and membership reviewed it.

- **Treasurer Report**

  Treasurer's report was presented by Biswa Patra.

  Membership asked about the CFCR membership fees and shared that previously it was collected from the community through fundraisers. There was a suggestion made to retry fundraising for CFCR.

  Membership also inquired about the grants available or to be applied by ICCA. Barada Mohanty and Biswa Patra are working though the Grant Applications.

  Membership also inquired about the Highschool scholarship, and the board did not have the information about it for last 2 years. Anu Kashyap offered to help and bring in information by checking with university for current status on scholarship programmes.

  Membership confirmed the balances for all GICs and bank accounts.

  Biswa Patra moved the motion to approve the Treasures Report and Leela Sharma Seconded to approve as is.

- **Presidents Report**

  President's report was a collective reporting with all Executive sharing the parts in report.

  Shakthi Mahendran inquired about being a Radio Program and showed interest to be a host in future.

  Leela Sharma also inquired about the regional segment format for the radio programme.

  Laxmi Patel moved the motion to approve President's report and Subash Biswal seconded the motion for approval as is.

By-Law Amendment:

By Laws Committee comprised of :

Anu Kashyap (Chair)

Dr. Ramji Khandelwal

Praveen Kumar

Ambika Chaukla

The following amendments were proposed in the by-laws:

Section 3.1 : **Objectives of the Association**

a. To promote Indian Culture and values in their diverse manifestations
b. To promote better understanding, engagement, and dialogue between Indo- Canadians and other Canadians.

Section 4.1 : Family Membership

a. Partners, or live in partners of opposite or same sex

Section 4.1: Life Membership

d. Life members shall be eligible to stand for any elected position including membership of the board.

Section 4.3 : Membership Termination:

All classes of membership excluding the life membership shall be for the membership year as defied in section 5.2, during which the membership fee is paid.

The Board will give its reason for refusal. The applicant must be notified by Board its decision within two weeks. The applicant / applicants for membership whose application is denied by the board shall have right to appeal such a decision to the Advisory Mentors Committee (section 12.6) of the Association appointed by the membership at the AGM whose decision will be final. The applicant must appeal within two weeks of rejection of the application. The Advisory Mentors Committee must communicate its decision within two weeks to the applicant and the board.

Section 4.6:

A member must be a member in good standing for at least 15 days prior to any meeting at which they shall exercise their voting right.

Section 4.8: (Mandate violations)

Objectives
Will not be entertained by the board or membership.
Only subject to review by three-member committee stipulated in 4.3

Section 5.1 Membership Fees:

AGM in the following year

Section 5.2 Membership Term:

April 1 to March 31

Section 5.3 (Renewal of Membership and Membership in Arrears)

Each year, once the new ICCA board takes over its duties, the board Secretary will send a reminder for the renewal of membership to association members by email or general announcement. The association members have 30 (thirty) days to renew, by paying the membership fee. If the membership fee is not given by an association member within due period the member shall be deemed to have ceased to be a member of the ICCA and will be required to re-apply for a new membership.

Section 5.4

The Treasure shall issue receipt for the membership fee within 14 days to 30 days of the fee being paid by a new or renewing member.

Section 6.1:
Tenure of each of the Board Directors will be for one year

Section 6.5: Term Limitations
No individual will serve on the Board for more than two years in a position and four consecutive years on the Board. No member shall serve on the board for more than six years in their lifetime.

Section 6.9 Signing Officers:

including the Treasurer and any one of the following

(a) President,

(b) Vice-President.

Section 6.11 (Board Liability)

secure appropriate insurance to

Section 6.15 (Calling Board Meetings)

The General Secretary shall call the meeting of the Board of Directors at the
request of:
The meeting will be called within 7 days of such a request being made in writing.

Section 6.16 (Notice of Meetings)

a) hours' notice

Section 7.1 - President.

Be responsible for convening all General body meetings and Board meetings.

Section 7.3 - General Secretary

(a) Responsible for calling the meeting of the Board of Directors at the request of President or three members of the Board. (Section 6.15)

These minutes shall be available to any member on request. These minutes will be made available to the membership for their inspection if so desired at the SAGM and AGM.

g) Ensure that all internal and external correspondence of the Association is conducted in a timely
manner.

Section 7.4 – Treasurer

and present proposed annual budget of the association for the coming year at the AGM.

h) Issue receipt for the membership fee paid by the members in any given calendar year within 30 days of receiving the membership fee.

i) Issue Receipts for all other donations.

Section 8.2 (Nominations)

(a) three-member Nominating Committee (NC) of such number as it may consider necessary, consisting at least one past board member and two long term ICCA members,

Section 9.1 The AGM

Month of March of each year,

Section 9.2

Complete list of the current membership shall be posted on the Association web site at least two weeks prior to the AGM.

Section 9.4

ten percent (10%) of the membership or minimum 20 members, whatever is lower in a given year.

Section 9.6 Voting

(b) unless at least 10% of members present at the meeting request voting by secret ballot.

Section 9.7 Minutes

The draft minutes of the AGM or any other general body meeting shall be posted on the Association website within eight weeks of the meeting for the information of the membership.

Section 10.2

thirty (30) days

Section 10.3

The Chair of the committee will be a member of the board of directors.

Section 11.2

who shall be a board member.

Section 12.6

The ICCA membership at its AGM shall constitute an Advisory Mentors Committee (AMC) consisting of 3-5 senior members of the ICCA who have been members of the ICCA for at least 10 or more years and have served on the Board previously. The AMC shall provide advice to the Board as and when
requested by the Board or when approached by any ICCA member or board member with any issue that is not addressed or resolved by the Board.

Section 13.1

Alternately, the Board may appoint an internal audit committee of three individuals, at least one of them having served as Past President, another having served as Treasurer, and an independent member with some accounting background.

Section 15.1

supported by a minimum of five members in good standing.

Section 17.1

Note: All the affairs of the Association shall be conducted in accordance with the provisions of the By- Laws and membership approved operation guidelines.

All the amendments were discussed by the membership.

Anu Kashyap moved the motion to approve the amendments to By-Laws as proposed by the ICCA Operation Guidelines/ By -Laws amendment Committee.

Subash Biswal seconded the motion.

Meeting Adjournment:

Meeting was adjourned by President Laxmi Patel at 3.50pm.